



Chinese Hospital

JOB DESCRIPTION

JOB TITLE: Nurse Educator
DEPARTMENT: Education
REPORT TO: Education Manager
STATUS: Exempt

Please send resume and cover letter to:
Chelsea Mao, Education Manager
chelseam@chasf.org

CHINESE HOSPITAL:

Chinese Hospital is a 54-bed, acute care, community-owned, non-profit hospital offering a wide range of medical, surgical and specialty programs. The hospital is a unique health care provider with a long and rich history of providing access to quality health care services to the Chinese Community in a cost-effective way that is responsive to the community's ethnic and cultural uniqueness and is accessible to all socioeconomic levels.

JOB SUMMARY:

The Nurse Educator assists in designing, organizing, and administering nurse curriculum and training to achieve a high level of care in the hospital's Intensive Care Unit and other acute care units. He/She conducts skills assessments and participates in independent and collaborative research to identify staff development needs. The Nurse Educator works side-by-side with nursing staff while developing and implementing education programs that ensure high quality service, improve critical care practice, cultivate clinical expertise, and support staff growth and success in delivering patient-centered, best practice health care.

ROLES AND RESPONSIBILITIES:

1. Advances professional clinical and nursing practice in the management of ICU within a framework that includes education, research and policy development.
2. Acts as a resource for individual staff regarding specific ICU educational needs.
3. Conducts ongoing ICU educational needs assessment to identify learning needs of the staff, managers, and patients.

4. Assists ICU with annual competency assessments as necessary, and maintains records appropriately.
5. Assesses, evaluates and recommends reference material for the ICU and ensures maintenance of educational material and resources.
6. Facilitates cooperative and collaborative relationships in the ICU and other departments to ensure effective delivery of quality patient care.
7. Demonstrates a commitment to the mission, vision and values of Chinese Hospital through professional excellence and a personal commitment to achieving organizational/departmental goals and objectives.
8. Promotes and maintains a safe working environment and ensures safe conduct in all aspects of job performance.
9. Participates in professional, community and educational programs/activities to maintain an environment that enhances clinical practice, professional growth and research.
10. Complies with the CHA Compliance Handbook including the Code of Ethics and all statutes, regulations and guidelines applicable to federal and state programs. Responsibilities include following the guidelines and reporting suspected violations of any statute, regulation, agreement or guideline applicable to all healthcare programs.
11. Other duties as assigned.

QUALIFICATIONS:

1. Master's degree specializing in ICU/critical care.
2. Current Licensure as a Registered Nurse in the State of California.
3. Current ACLS Certificate.
4. Minimum 2 years of clinical experience in hospital/acute care setting.
5. Knowledge of Title 22, Joint Commission Standards, Nurse Practice Act and other pertinent regulations.
6. Demonstrated experience with adult education specific to health-related professions, including the ability to develop and evaluate new education programs that meet the needs of ICU clinical staff.
7. Proven skills in effective communication and instructional strategies, including the ability to make curriculum accessible through a variety of presentation formats and media.
8. Ability to work both independently and collaboratively in a multidisciplinary team environment, especially in times of changing or difficult situations with little or no disruption in productivity and performance.
9. Ability to incorporate evidence-based practice, customer service and performance improvement initiatives into learning interventions.
10. Meets screening criteria of Human Resources and Occupational Health – must pass pre-employment physical and an annual or periodic physical examination and meet departmental standards within required timeframes.
11. Bilingual (English and Chinese) proficiency highly preferred.

PHYSICAL AND MENTAL DEMANDS:

While performing the duties of this job, the Nurse Educator is regularly required to stand, walk, lift, and communicate with patients and hospital staff. He/she uses his/her hands to provide care to patients, write reports, do equipment set-up/cleaning/storage, etc. Good vision is needed to be able to read schedules, enter accurate data, etc. He/she must have good general health and demonstrate emotional stability so as to carry out the above enumerated duties.